

WILBERFOSS PARISH COUNCIL

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**MINUTES OF THE MEETING OF THE  
WILBERFOSS PARISH COUNCIL  
Held on Thursday 17<sup>th</sup> January 2013**

**ACTION**

1. Present: Chairman Lesley Hoyer and Councillors Pete Armstrong, Tricia Room, Mike Skelton, Sue Butterfield, Les Smith and Monica Hodgson together with District Councillor Stephen Lane

Apologies were received from Councillor David Smith

Members were advised that Councillor Clegg's resignation had been notified to East Riding of Yorkshire Council and relevant notices have been displayed on the Parish Council notice boards.

2. Councillor Pete Armstrong and, prior to the meeting, Councillor David Smith, both put themselves forward for election to Vice Chairman. Councillor Smith had also offered to take over the role of Councillor Clegg on the Flooding Committee. Councillor Armstrong was duly asked to leave the room and a vote took place. Councillor Armstrong was duly elected as Vice Chairman and Councillor Smith would act as Flooding Committee co-ordinator.
2. There were no declarations of interests made at the meeting.
3. Minutes of the Meeting of the Wilberfoss Parish Council held on 20<sup>th</sup> December 2012 were signed off as a true record.

- 4 *Planning:*

The Council discussed at length a letter from Pete Ashcroft regarding the East Riding of Yorkshire Council's procedures in relation to Planning Permissions. The Clerk advised that a previous email copied to Nigel Pearson had been returned undelivered and she was asked to forward a copy by post and to send a copy to Alan Menzies. Councillor Skelton had put together a proposed response and following circulation will send to the Clerk for it to be forwarded on the Council's headed paper.

The Council received notification that Planning Application 12.04608 from Mr and Mrs C Jackson for the erection of extension to existing car port at Chestnut Lea, 35 Becks, Wilberfoss had been GRANTED

5. District Councillor Lane advised that the East Riding of Yorkshire Council has discussed putting together a register of mobile pumps that could be made available throughout the county at times of severe flooding. These are mainly held by the farming community. It is unclear at the moment whether hire and payment of the equipment would be the responsibility of the East Riding of Yorkshire Council or Parish and Town Councils.
6. The Clerk advised that no urgent decisions had been taken this month.
7. Both Jubilee Projects are still ongoing with no significant further developments to date.

The Clerk advised that the flooding issue on Storking Lane has been rectified and a chamber installed by East Riding of Yorkshire Council so that future issues can be addressed more quickly.

The Clerk furnished members with two quotes that had been received for the remedial work to the copse on Ings Road. A decision was taken to use Acer Garden Service and to ask them to remove the ivy which is strangling many of the trees. This should prevent loss of any further trees.

MS/SW

8. *Environment & community matters*

The Union flag is due to be flown on 6th February 2013, Her Majesty's accession and the 19<sup>th</sup> February, the birthday of Prince Andrew. Councillor Armstrong agreed to raise the flag on both occasions. The Chairman suggested that in future we should include the Duchess of Cambridge's birthday on 9<sup>th</sup> January. However Councillor Armstrong advised that the Union Flag is only flown for immediate members of the Royal Family. Following the resignation of Councillor Clegg, Councillor Les Smith volunteered to act as a back-up flag flyer.

Items for the Newsletter, website and Facebook page include:

A farewell to Councillor Clegg  
A thank you to several members of the community for their work in the village  
Notification of the forthcoming tender for the grass/parish path maintenance and mole eradication contracts.

Councillor Armstrong confirmed that he is yet to receive the necessary website training from Councillor Clegg and the Clerk was asked to check whether East Riding of Yorkshire Council would provide any additional training.

Following the resignation of Councillor Clegg the Council decided that future communication with the Wilberfoss in Bloom group could come to the Council via the Clerk and Councillor David Smith, whose wife is the current Chair of the group.

As advised earlier in the Minutes, Councillor David Smith volunteered to act as the Council's representative on the Flood Committee should it be deemed necessary.

Members reviewed both the Grass Cutting Contract and the Mole Eradication Contract and agreed that the Mole Eradication Contract should remain unchanged but the Grass Cutting Contract should be amended to reflect the need for the contractor to keep areas tidy and free from grass clumping. This was an issue that was brought up by the Yorkshire in Bloom judges. Councillor Hoyer agreed to make the necessary changes to the contract. Both contracts will be extended to run for a 3 year period and will be advertised locally.

The Clerk advised that although the damage to the surface of the footbridge on Beckside had been reported to the Bridges Section of East Riding of Yorkshire Council, no update has been received as yet. Councillor Butterfield made a further request for consideration to be given to painting the village bridges and the Clerk agreed to make enquiries to ERYC as to whether this could be done voluntarily by members of the Wilberfoss in Bloom group.

Members considered nominations for the East Riding of Yorkshire Council Chairman Awards and concluded that two nominations would be put forward.

The Clerk advised that she had once again chased the provision of lighting on the central reservation on the A1079 between Wilberfoss and Newton upon Derwent. District Councillor Lane confirmed the same but said that he would chase again.

Councillor Butterfield advised that the Dog Fouling Campaign is going ahead and the Clerk agreed to purchase the necessary book tokens. Winners will be chosen on the 8<sup>th</sup> February and Councillor Hoyer, as Chairman of the Parish Council, and Ron Keight, the ERYC Dog Warden, will select a winner in each of the 3 categories. Winning posters will be displayed on the village website and the overall winner will have posters displayed throughout the village. The Pocklington Post will run an advert and information will also be published in the East Riding News.

Councillor Les Smith offered to grit some of the footpaths in Wilberfoss on Saturday afternoon, following expected further snowfall. The Clerk will arrange for access to the equipment.

9. *Councillors Reports and items for future Agendas:*

Councillor Hoyer advised that one of the reflectors leading out on the A1079 at the east end of the village has been snapped. The Clerk agreed to report this to ERYC Highways.

ACTION

PA

PA/SW

LH/SW

SW

LH/SW

SB/LH

LS/SW

SW

10 Finance

Payment was approved for the following cheques, together with the payment of employees' salaries:

Chq No 1163	Litter Picker	Confidential
Chq No 1164	Post Office Limited	Confidential
Chq No 1165	Pestforce (Mole Eradication Contract Q4 payment)	£120.00
Chq No 1166	Acer Garden Services (remedial work to Ings Road copse)	£30.00
Chq No 1167	Acer Garden Services (replacement of fingerpost to Footpath 5)	£48.00
Chq No 1168	VOID	
Chq No 1169	Ark Computer Solutions (repair of Clerk's PC equipment)	£95.20

The Clerk advised that the invoice for £48.00 will be covered by the East Riding of Yorkshire Council's Local Paths Scheme and that a claim has already been submitted. The Clerk further advised that a payment of £287.76 has been received from the same Scheme by way of a grant towards the Parish Paths Maintenance for 2012/2013.

Agreement was given to renew the website domain name for a further 5 years at a cost of £49.99. The Clerk agreed to make the necessary arrangements and claim expenses at February's meeting.

After acknowledging that a payment of £1,115 will be received by East Riding of Yorkshire Council through the Council Tax support funding and following a lengthy discussion, the Precept for 2013/2014 was set at £16,000.

11 Administration Matters

The Chairman notified the Council of their responsibility to either provide the Clerk with PC equipment or help to fund the use of her own. The Clerk has experienced a number of problems, more recently when the power pack needed replacing. The equipment is a number of years old and is running on XP which will soon become obsolete. Councillor Armstrong advised that he had a 3 year old computer which he no longer needed and agreement was reached to consider replacing the existing equipment with this.

The Council adopted the Member/Officer Protocol recommended by East Riding and North Lincolnshire Local Council Association (ERNLLCA).

Meeting closed at 9.16 pm

..... L Hoyer (Chairman)

..... S M Wills (Clerk)