

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL

Held on Thursday 16th May 2013 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer, Vice Chairman Pete Armstrong and Councillors Tricia Room, Les Smith and Nick Olley together with one member of the public and District Councillor Stephen Lane.

Apologies were received from Councillors Mike Skelton, Monica Hodgson, Sue Butterfield and David Smith

The 15 minute question time was not utilised

ACTION

2 There were no declarations of interest made.

3 Minutes of the Meeting of the Wilberfoss Parish Council held on 18th April 2013 signed as a true record.

4 **Planning:**

The Council considered Planning Application 13/01253 from Mr and Mrs Robinson for the erection of a two storey extension to the side at 2 Cricketer's Way, Wilberfoss and had no observations to make.

The Council received notification that Planning Application 13/03585, from Mr Andy Cramer for the erection of 12 dwellings with associated access, car parking and landscaping at land west of 10 Stonebridge Drive, Wilberfoss had been granted.

The Council received notification that Planning Application 13/00340 from Mr and Mrs Jacklin for the erection of an extension to the side at Sandholme, 21 Main Street, Wilberfoss had been granted.

5 District Councillor Stephen Lane notified the Council that a number of meetings had been held in relation to the East Riding of Yorkshire Local Plan and that the process can expect to take up to 15 months. He further confirmed that Ward Councillor Claude Mole had been elected Chairman of the East Riding of Yorkshire Council.

6 The Clerk advised that there had been no urgent decisions made since the last meeting.

7 The Clerk advised that work had re-commenced at the Olympic/Jubilee project in that the wall had been painted by workers from the Community Payback Scheme. Nick Olley had previously given a report on the progress of the Wilberfoss Jubilee Project and this is recorded as Appendix 6 of the Annual Parish Meeting.

The Clerk advised that the replacement litter bin on Main Street would be installed within 4 weeks.

Councillor Les Smith advised that the rock salt he had been offered was not of good quality and that he had seen nothing suitable to house the Council's severe winter weather equipment. The issues will therefore remain on-going and Councillor Smith would report to Council at future meetings.

LS

The Clerk advised that following her approach to neighbouring Council regarding the issue of localised training, Stamford Bridge and Fangfoss Parish Council will soon be electing/co-opting new members at which time they may need training. The issue will therefore remain on-going.

SW

8 **Environment & Community Matters**

Councillor Armstrong confirmed that the Union Flag would need to be raised on 4 occasions in June:

2nd June – Coronation Day

10th June – The Birthday of the Duke of Edinburgh

15th June – Her Majesty's official Birthday

21st June – The Birthday of the Duke of Cambridge

The first date will be covered by Councillor Armstrong, with the remaining covered by Councillor Smith.

Councillor David Smith may need to be available on the 21st June.

Items for the Newsletter, website and Facebook page include:
Fly Tipping on Wilberfoss Hill
Notice regarding possible changes to the Post Office service in Wilberfoss
Details of the website www.roadworks.org
Notification of the receipt of further funds from the ERYC Recycling Credit Scheme

SW

The Clerk advised that she had been sent details of a website that East Riding of Yorkshire Council have signed up to which gives detailed descriptions of roadworks carried out in our area (and beyond) www.roadworks.org. Each instance provides a reference number and details of who to contact. The Clerk had already asked Councillor Armstrong to add it to the village website and she will further inform residents through the Newsletter.

Councillors Reports and items for future Agendas:

Councillor Armstrong advised that the photograph of Councillors on the website is now out of date and that Councillor Les Smith still needs to submit a Councillor Profile. Both issues will be dealt with.

NO/LS

Both Councillor Armstrong and District Councillor Lane brought to the attention of the Council, the changes that are proposed for Wilberfoss Post Office. It was agreed that the details and accompanying questionnaire would be added to the village website and notification provided in the monthly Newsletter.

9 Finance

Payment was approved for the following cheques, together with the payment of employees' salaries:

Chq No 1213	Acer Garden Services	£373.00
Chq No 1214	Wilberfoss Community Centre (Hire charges)	£36.00
Chq No 1215	Clerk's Telephone & Broadband quarterly charges	£115.80
Chq No 1216	Litter Picker	Confidential ***
Chq No 1217	Post Office Limited	Confidential

*** The invoice submitted by the Litter Picker included the addition of an extra sum of £17.28 in error. This was only noticed after the Clerk had submitted the information to HM Revenue & Customs. The invoice for June would therefore be amended accordingly to reflect this over-payment.

The Clerk confirmed receipt of the first instalment of the 2013-2014 Precept of £8,557.51.

The Clerk further confirmed receipt of £151.55 from the East Riding of Yorkshire Council Recycle Credit Scheme, together with the annual Allotment rent of £630.00

10 Administration Matters

The Chairman offered to liaise with the Council's bank in order to amend the signatories on the bank signing mandate.

LH

Meeting closed at 8.56 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)